

VOLUNTEER POLICY

The Pan Am Diving Club is has generous and warm-hearted family of volunteers

The Pan Am Diving Club hosts diving competitions each year. To evenly distribute the volunteer hours among all families, the Club requires each family to volunteer their time to help run these competitions. The volunteer hour requirement for each group is as follows:

1. Competitive A -120 hours per year
2. Competitive B- 100 hours per year
3. Pre-Competitive- 75 hours per year
4. Super Tots-70 hours per year

In order to assure a full refund at the end of the season of deposit included in fees, it is the responsibility of the family member to co-ordinate with the Volunteer Co-coordinator to ensure that credit hours have been recorded to their account.

Several weeks prior to a competition, an e-mail will be sent to each family with available jobs and hours .Please respond by e-mail ASAP and your choices for time slots, activities, etc. will be honored on a first come first serve basis. (Volunteers receive training/information and support as necessary to successfully carry out volunteer duties.)

Other ways to meet your volunteer commitments are:

- Holding a Club Board Executive position and attending **80% of meetings** held by the club -15 Volunteer hours
- Meet Manager- 15 Volunteer hours

The following activities enable members to obtain more hours

- Organizing a fundraising event
- Manning the advertising table in pool lobby
- Helping Learn To Dive registrations and arrivals

This year the competitions that we have to date are

1. The Vaughan Baird Polar Bear Classic 2010
2. Provincials/Novice Meet –June 2010
3. Jr. Nationals July 2010

We do encourage you to invite friends and family members to help out and this time goes to your account.

If you have questions please contact Jackie Higham at :jaxhigham@shaw.ca or call 772-1189